

PRACTICE TEST 2: LISTENING

PART ONE

Questions 1 – 12

How to approach Listening Test Part One

- This part is in three sections. In each section you listen to a telephone conversation or message.
- You will hear each section twice before you hear the next one.
- Before you listen, read the notes. Think about what you are going to hear.
- Note all possible answers as you listen for the first time. Do not make an immediate decision.
- You should write words that you hear without changing them. They must fit the meaning of the notes.
- Decide on your final answer only after you have listened for the second time.
- Check that you have used no more than two words or a number in each numbered space.

- You will hear three telephone conversations or messages.
- Write one or two words or a number in the numbered spaces on the notes or forms.
- You will hear each recording twice.

Conversation One (Questions 1 – 4)

- Look at the notes below.
- You will hear an answerphone message about arrangements for a business trip.

Bern trip - changes
need to take (1)
have meeting with the (2)
important to check the (3)
ask to see results of (4)

Conversation Two (Questions 5 – 8)

- Look at the notes below.
- You will hear a man telephoning to ask about a recent training session.

Notes

Outcomes of training session

looking at (5) was useful

advice on (6) was valuable

the (7) was too short

next time: involve (8) in planning

Conversation Three (Questions 9 – 12)

- Look at the notes below.
- You will hear a woman telephoning about a recruitment drive.

• staff needed due to growth in (9)
• advertising to demand good (10)
• interview to include a (11) from candidates
• training programme to be designed by (12)

PART TWO

Questions 13 – 22

How to approach Listening Test Part Two

- This part is in two sections. In each section you listen to five short monologues, spoken by five different speakers. You will hear the first section twice, and then the second section twice.
- For each monologue you must choose one out of eight options.
- First read the task carefully, and make sure that you know what you need to decide.
- Listen for the overall meaning of each monologue. Do not choose an answer just because you hear the same words in the recording as in the question.
- Decide on your final answer only after you have listened for the second time.
- Check that you have not used the same option more than once.

Section One (Questions 13 – 17)

- You will hear five short recordings about improvements in the workplace.
- For each recording, decide what improvement has been made.
- Write one letter (A – H) next to the number of the recording.
- Do not use any letter more than once.
- You will hear the five recordings twice.

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- A Some inefficient equipment was replaced.
- B A bonus payment system was extended.
- C A department was moved to new premises.
- D Training opportunities were increased.
- E A system of cost control was implemented.
- F Some software was upgraded.
- G A number of specialist staff were recruited.
- H A system of promotion was introduced.

Section Two (Questions 18 – 22)

- You will hear another five recordings.
- You will hear five speakers talking about running project teams.
- For each recording, decide what the speaker recommends.
- Write one letter (A – H) next to the number of the recording.
- Do not use any letter more than once.
- You will hear the five recordings twice.

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- A** Publish regular updates on progress.
- B** Provide specific training for participants.
- C** Define individual roles clearly.
- D** Recruit members from different departments.
- E** Check targets and deadlines frequently.
- F** Obtain input from external experts.
- G** Examine the achievements of previous teams.
- H** Allocate sufficient technological resources.

PART THREE

Questions 23 – 30

How to approach Listening Test Part Three

- In this part you listen twice to a long conversation, interview or monologue, and answer eight questions.
- Before you listen, read the questions. Think about what will be said.
- Note all possible answers as you listen for the first time. Do not make an immediate decision.
- Listen for overall meaning. Do not choose an answer just because you hear the same words in the recording as in the question.
- Decide on your final answer only after you have listened for the second time.

- You will hear Katherine and Andrew, students at a business school, discussing their experiences and views of business.
- For each question 23 – 30, mark one letter (A, B or C) for the correct answer.
- You will hear the recording twice.

23 What does Katherine dislike about the course?

- A the student presentations
- B the reading requirements
- C the attitude of her lecturers

24 What does she find impressive about the course?

- A the group discussions
- B the use of technology
- C the focus on individuals

25 What does she think is the purpose of the latest course exercise?

- A to improve understanding of strategy
- B to extend knowledge of branding issues
- C to increase ability to evaluate data

26 What aspect of the course does she find most relevant to her job?

- A negotiating conflicting targets
- B involving different points of view
- C combining theory and practice

27 What does she say causes her difficulty in her job?

- A accepting cost implications
- B meeting tight deadlines
- C explaining reasons for decisions

28 She hopes that in the future she will become involved with

- A developing brand identity.
- B negotiating strategy.
- C improving quality control.

29 She believes that management is likely to

- A become more creative.
- B change its values.
- C reduce in importance.

30 She predicts that businesses will increasingly need to respond to

- A differences across regions.
- B the influence of technology.
- C changes in consumer values.